

**PATCHOGUE-MEDFORD UNION FREE SCHOOL DISTRICT**

241 South Ocean Avenue  
Patchogue, New York 11772

District Audit Committee Meeting  
Saxton Middle School Room 124  
February 8, 2024

**MEMBERS OF THE COMMITTEE PRESENT AND VOTING:** Ronald Ardito, Thomas Donofrio, Marc Negrin, Philip Reyling

**MEMBERS OF THE COMMITTEE ABSENT:** Anthony O'Brien

**ADMINISTRATIVE STAFF PRESENT AND REPORTING:** Frank Mazzie, Asst. Supt. for Business and Operations; Doreen Lamm, Senior Accountant; Nicole Ciminiello, Assistant to the Superintendent; Adriane Brower, Claims Auditor

**1. CALL TO ORDER**

Philip Reyling called the meeting to order at 6:30 p.m.

**2. REVIEW OF AUDIT COMMITTEE CHARTER**

Motion offered by Thomas Donofrio, seconded by Marc Negrin to wit:

RESOLVED, that the District Audit Committee has reviewed the current Charter last modified on June 28, 2021 and has no recommended changes at this time.

RESOLVED, that the District Audit Committee acknowledges review of the Charter and recommends approval by the Board of Education.

Motion Carried: 4 – Yes; 0 – No; 1 – Absent

**3. ACKNOWLEDGEMENT OF RECEIPT OF THE EXTERNAL FEDERAL SINGLE AUDIT REPORT FOR THE FISCAL YEAR ENDING JUNE 30, 2023 PREPARED BY R.S. ABRAMS & CO.**

Motion offered by Marc Negrin, seconded by Ronald Ardito to wit:

RESOLVED, that the District Audit Committee hereby acknowledges receipt of the External Federal Single Audit Report for the Fiscal Year Ending June 30, 2023 as prepared by R.S. Abrams & Co. and recommends that it be presented to the Board of Education at its February 12, 2024 Business Meeting for their acceptance and approval.

Motion Carried: 4 – Yes; 0 – No; 1 – Absent

**4. ACKNOWLEDGEMENT OF RECEIPT OF THE RISK ASSESSMENT REPORT FOR THE 2023-2024 SCHOOL YEAR PREPARED BY CERINI & ASSOCIATES**

Motion offered by Thomas Donofrio, seconded by Marc Negrin to wit:

RESOLVED, that the District Audit Committee hereby acknowledges receipt of the Risk Assessment Report for the 2023-2024 School Year as prepared by Cerini & Associates and will review ahead of the next Audit Committee meeting.

Motion Carried: 4 – Yes, 0 – No; 1 – Absent

**5. REVIEW OF JULY 2023 HEALTH INSURANCE BUYOUTS AUDIT REPORT PREPARED BY THE OFFICE OF THE STATE COMPTROLLER & CORRECTIVE ACTION PLAN**

No action necessary.

**6. ADJOURNMENT**

Motion offered by Marc Negrin, seconded by Thomas Donofrio to wit:

RESOLVED, that there being no further items for discussion, the meeting is adjourned at 7:20 p.m.

Motion Carried: 4 – Yes; 0 – No; 1 – Absent

Respectfully submitted,

Frank Mazzie

Asst. Supt. for Business and Operations